

Accounting Fundamentals Certificate

Course Order:

Level-Up Sessions and Certificate Connect are available through all courses.

1. Orientation

2. Principles of Financial and Managerial Accounting

3. Finance Skills for Managers

4. Financial Accounting

5. Mastering QuickBooks

To prepare yourself for this certificate, you may want to complete these optional courses first:

Introduction to Spreadsheets

Introduction to Business Accounting

Note: These two courses do not have graded assessments or earn competency units.

Term Length: 6 months

This Finish Fast Checklist is designed to help you stay on track, remain focused, and complete your program on time. To keep yourself motivated, post it where you'll see it daily.

These 4 courses will help you develop complementary skills related to management strategies, organizational concepts, and logistics principles. Along the way, you will earn 10 competency units by completing each of the following assessments.

3 Final Exams

1 Certification Exam

Orientation

Our Ready for Success course will help you understand the terms, tools, and teams available to support your learning journey. It's the first step to complete before beginning your certificate coursework.

Level-Up Sessions

Here is an opportunity to connect with your peers and a professional Student Success Coach. You're invited to join Level-Up sessions, designed to help you stay focused on your goals. **We encourage you to attend!** Be sure to check your email for details and links.

Career Supports

Ready for the next step in your career? Take advantage of our on-demand career support options via our online tutoring service. These include:

- Interview Prep
- Job Search and Application Support
- Resume Help

Certificate Connect

Don't miss the Certificate Connect, where you will find additional resources, such as videos, tips and tricks, and/or other tools to support your learning journey. There, you can also interact with students enrolled in this program.

Note

If you registered for this program prior to September 30, 2025, please check the Course Connect for a prior version of this document

Courses



Principles of Financial and Managerial Accounting

3 Competency Units

SKILLS:

- Budgeting
- Cash Flow Analysis
- Cost Accounting
- Detail Oriented
- Financial Accounting
- Financial Analysis
- Spreadsheets

LEARNING ACTIVITIES:

- ◆ Interactive Textbook
- ◆ Knowledge Checks
- ◆ Quizzes
- ◆ Final Exam



Finance Skills for Managers

3 Competency Units

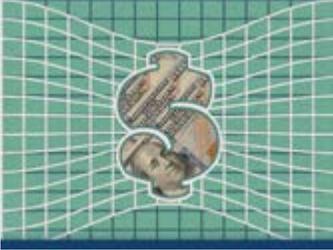
SKILLS:

- Budgeting
- Business Ethics
- Decision Making
- Finance
- Financial Analysis
- Financial Services
- Forecasting
- Performance Management
- Spreadsheets

LEARNING ACTIVITIES:

- ◆ Interactive Textbook
- ◆ Knowledge Checks
- ◆ Quizzes
- ◆ Final Exam

Courses



Financial Accounting

3 Competency Units

SKILLS:

- Accounting
- Accruals
- Balance Sheets
- Financial Statements
- General Ledger
- Generally Accepted Accounting Principles
- Personal Finance
- Problem Solving

LEARNING ACTIVITIES:

- ◆ Interactive Textbook
- ◆ Knowledge Checks
- ◆ Quizzes
- ◆ Final Exam



Mastering QuickBooks

1 Competency Units

SKILLS:

- Budgeting
- Cash Flow Analysis
- Cost Accounting
- Detail Oriented
- Financial Accounting
- Financial Analysis
- Spreadsheets

LEARNING ACTIVITIES:

- ◆ Curated Readings
- ◆ Knowledge Checks
- ◆ Practice Questions
- ◆ Videos
- ◆ Hands-On Exercises
- ◆ Certification Exam